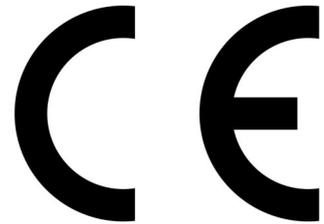


The role of a Notified Body is to conduct conformity assessments under the relevant EU Directives. CEM International as a notified body conducts conformity assessments against the relevant sections of the EMCD, CPR, ND, PED, RED, MD, or Toys Directive. The conformity assessment usually involves an audit of the manufacturer's quality system and depending upon the particular classification of the device, a review of the relevant technical documentation provided by the manufacturer in support of the safety and performance claims for the device. The technical documentation is assessed against the essential requirements set out within the EU Directives and considers the relevant guidance set out by the EU.



Once CEM International has determined a manufacturer has conformed to the relevant assessment criteria, a CE certificate will be issued to show that the products assessed meet the requirements.

The manufacturer then signs a Declaration of Conformity and applies the CE mark to the product (with or without the Notified Body number).

“CEM International and its staff must carry out the assessment and verification operations with the highest degree of professional integrity and the requisite competence in the field and must be free from all pressures and inducements, particularly financial, which might influence their judgement or the results of the inspection, especially from persons or groups of persons with an interest in the results of the verifications”.

#### Certification Process:

**Step 1:** If you want us to help you with CE marking your product, you may contact our friendly staff for an application form.

**Step 2:** When CEM International receive your completed application, we will check the availability of resources, confirm the applicable directives and standards, and provide a quote for the services required.

**Step 3:** Once the availability and the quotation for certification and testing activities is confirmed, the contract needs to be signed. CEM International shall get confirmation from the applicant on the testing arrangement and the members of assessment team, including the engineers and the technical experts.

**Step 4:** The applicant shall have the test (if necessary) conducted by a qualified laboratory, and prepare the technical files as required by the relevant directives and standards. Once the test and the preparation of technical file is complete, the applicant shall provide the file to CEM International for review.

**Step 5:** If there is any deficiency identified during the test and / or technical file review, the applicant shall carry out corrective actions as agreed.

**Step 6:** If the test and technical file for the product is accepted with implementation of correction actions (if any), a recommendation for certification shall be made, and the certificate of conformity and /or an inspection report will be issued to the applicant by CEM International.

**Step 7:** The applicant's technical documentation should support the compliance of product with the requirements of the Directive. It is essential to retain this documentation.

**Step 8:** The declaration of conformity along with the technical documentation should be available to competent authorities (EU members) upon request.

**Step 9:** Check that no other national requirements exist in the countries where the product will be sold. These may include national standards, labelling or packaging requirements.

**Step 10:** Affix CE marking on your product and/or its packaging and accompanying literature as stated in the directive.

**Step 11:** For the noise directive, CEM International must carry out periodical checks in order to verify continuing compliance of the manufactured equipment with the technical documentation and with the requirements of the noise directive.